



26th Annual MSFCCA Conference
Child Care Professionals:
Unleashing Our Superpowers!
October 12-14, 2018 | Ocean City, MD

REQUEST FOR PRESENTERS

2018 MSFCCA Conference -Ocean City, MD

The **Maryland State Child Care Association** is seeking out experts in early child care and education to present workshops to child care Owners, Administrators, and Directors at the 26th Annual MSFCCA Conference, **Child Care Professionals: *Unleashing Our Super Powers!*** to be held October 12-14, 2018 at the Carousel Oceanfront Hotel and Condos.

Concessions: In lieu of an honorarium, presenters will receive:

- **MSFCCA** will book and pay for single room accommodation at the designated conference hotel for one (1) night based on each daily presentation.
- **MSFCCA** will pay **SPEAKER** a stipend to cover part of their transportation not to exceed \$50.00.
- **MSFCCA** will provide **SPEAKER** with conference meals during the day of their contracted training day. This does not include special events such as socials and celebration dinner.

Presentation Topics: The MSFCCA takes pride in our efforts to provide the leaders and managers with education that supports the current issues facing early care and education programs. Each session will be 2 hours in length. Please review the featured topics at the MSFCCA Conference as you decide on your workshop submission.

- Child Growth and Development
- Curriculum and Development
- Special Needs
- Business Practices/ Professionalism/Leadership
- Safety and Nutrition
- Community – Resources
- Public Policy
- Discipline/Redirection
- Child Assessments and Observations
- Diversity/Inclusion

Please complete the Presenter Information Sheet and return to Erin Moxley,
Mox.Erin@gmail.com no later than **February 23rd 2018**.

Final confirmation of accepted workshops will be sent no later than April 1, 2018.



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Presenter Information Sheet

Please use a separate form for each workshop submission. Co-presenters must complete a separate information sheet. Please indicate which presenter is Lead Presenter.

A Copy of handouts must be submitted with your proposal.

Presenter Name:		
Address:		
City:	State:	Zip Code:
Email:	Phone	Training #
Brief Presenter Bio:		

Workshop Title:	
Topic(s) Covered:	COK Area:
Maximum class size:	



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*NOTE: The MSFCCA reserves the right to alter titles and/or descriptions to connect with conference themes or to accommodate limited space in promotional materials. Alterations will be submitted to the presenter prior to use to ensure accurate portrayal of topic material.

Helpful Information

- All workshops must support the theme of the Conference
 - **Child Care Professionals: *Unleashing Our Superpowers!***
- Please inform us if hand outs will be included in your presentation when submitting your information sheet. MSFCCA is unable to print copies for your workshop. We are able to send the handouts via email to your workshop attendees.
- Equipment and materials are the responsibility of the presenter.
- Presenters attending any other sessions or meals must be registered for the conference.
- MSFCCA will not accept proposals using the same title or content as a previous year unless requested by the committee.
- Presenters must pay the regular rate for a vendor table if you will be selling products.
 - If you are interested in securing a vendor. Please contact Maryanne Lazarchick at MSFCCA.conference@gmail.com
 - Non-profit organizations may be eligible for discount. Contact Maryanne for more details.
- This is an adult only conference and no children are allowed in during workshops.
- **All Workshops must be approved by the Maryland State Department of Education through the conference approval process.**
- **Each conference proposal received will be given equal opportunity for acceptance; however, spaces are limited and not all proposals will be accepted.**